



## MEETING MINUTES



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Students and parents/guardians have the option to request directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board.

### VISION

We provide a secure, well-maintained and nurturing environment for all. Students are engaged through interactive learning—emphasizing and integrating communication, creativity, collaboration, critical thinking and curiosity, to confidently meet the diverse challenges of tomorrow.

### MISSION

In a safe and respectful environment, we inspire, educate, and challenge our students, empowering them to succeed in an ever-changing world.

#### 1. CONVENE REGULAR MEETING AT THE DISTRICT OFFICE: 5:30 p.m.

At 5:30 p.m. Board President, Mr. Walker, called the Regular Board Meeting to order at Thermalito Union Elementary School District Office, 400 Grand Avenue, Oroville.

#### 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There were no public comments on Closed Session Items.

#### 3. CLOSED SESSION

A. Public Employment (Government Code 54957)

B. Public employee Discipline/Dismissal/Release pursuant to California Government Code 54957

C. District Representative with Bargaining Unit: CSEA / TTA/CONF./MGMT/ASST. SUPT/SUPT

D. Potential Litigation/Initiation of Litigation (Gov. Code sec. 54956.9)

**E. Confidential Student Matters**

**F. Public Employee Performance Evaluation (Government Code 54957) Title: Superintendent**

**4. RECONVENE TO REGULAR SESSION: 6:30 p.m.**

At 6:32 p.m. Board President, Mr. Walker, reconvened to Open Session and called the meeting to order.

**Attendees**

**Voting Members Present**

Mark Walker, President  
Darlen Fultz, Vice President  
Richard Meyer, Clerk  
Tracell Biddle-Lewis, Trustee  
Jaymes Lackey, Trustee

**Non-Voting Members Present**

Greg Blake, Superintendent & Board Secretary

**Public Present**

Lisa Cruikshank, Tammy Duggan, Andrew Koster, Heather Walker, Robin Harbour

**5. REPORT OF ACTION TAKEN IN CLOSED SESSION**

In closed session, the Board of Trustees took action to release probationary classified employee effective February 28, 2023. The action was moved by Ms. Biddle-Lewis and seconded by Mrs. Fultz.

Vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0

In closed session, the Board of Trustees took action to release probationary classified employee effective March 08, 2023. The action was moved by Mr. Lackey and seconded by Mr. Meyer.

Vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0

In closed session, the Board of Trustees took action to join the National School District Media Litigation. The action was moved by Ms. Biddle-Lewis and seconded by Mr. Lackey.

Vote was as follows: Ayes: 5; Nays: 0; Abstentions: 0

**6. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Board President, Mr. Walker.

**7. PUBLIC COMMENTS ON AGENDA AND NON AGENDA ITEMS**

Robin Harbour, Teacher at Nelson Avenue Middle School, shared commendation for Vice Principal, Greg Kitchen, at Nelson Avenue Middle School.

## **8. CHANGE ORDER OF AGENDA UPON PRESIDENT'S DISCRETION**

Board President, Mr. Walker, stated there is no change of order.

## **9. ADOPTION OF THE AGENDA**

A motion was made to adopt the Agenda.

Motion made by: Mr. Meyer

Motion seconded by: Ms. Biddle-Lewis

Voting:

Mark Walker - Yes

Darlene Fultz - Yes

Richard Meyer - Yes

Tracell Biddle-Lewis - Yes

Jaymes Lackey - Yes

The motion passed (5-0).

## **10. CONSENT AGENDA**

### **A. APPROVAL OF CONSENT AGENDA**

A motion was made to approve the Consent Agenda.

Motion made by: Mrs. Fultz

Motion seconded by: Mr. Meyer

Voting:

Mark Walker - Yes

Darlene Fultz - Yes

Richard Meyer - Yes

Tracell Biddle-Lewis - Yes

Jaymes Lackey - Yes

The motion passed (5-0).

### **B. MINUTES: 02/14/2023**

Approved 5-0.

### **C. COMMERCIAL WARRANTS: 02/01/23 - 02/28/23**

Approved 5-0.

### **D. INTER-DISTRICT ATTENDANCE REQUESTS**

Approved 5-0.

### **E. CONFERENCES**

All conferences were approved 5-0.

a. Approve travel request for Dan Love and Nick Nielsen to attend Dale Carnegie Training in Sacramento, CA April 6-7, 2023

b. Approve travel request for Greg Kitchen to attend the ACSA Spring Conference in Reno, NV on April 28-30, 2023

#### **F. CONTRACTS**

All Contracts were approved 5-0.

a. Approve Amended Joint Powers Agreement (JPA) for Butte Schools Self-Funded Programs (BSSP)

b. Ratify Agreement with PBK Architect for Update to Facility Master Plan

c. Approve service agreements with Lifetouch Photography for the 2023-24 school year

d. Approve contract with Sutter County Superintendent of Schools for Shady Creek Summer 2023

#### **G. OPERATIONS**

All operations requests were approved 5-0.

a. Approve Amended California Energy Commission (CEC) Grant Agreement

#### **H. PERSONNEL**

All Certificated and Classified Personnel Actions were approved 5-0.

a. Ratify hire of Tosha Montoya as a full-time probationary Information Systems Analyst effective February 15, 2023

b. Approve hire of Amanda DeLaRosa as a part-time probationary Paraeducator I at Sierra Avenue Elementary effective March 9, 2023

c. Approve hire of Daniel Cumberland as a probationary full-time Associate Preschool Teacher at TLC Toddler Program effective March 20, 2023

d. Approve hire of Jaclyn Jones as a probationary Paraeducator III-Activities Supervisor at Sierra Avenue Elementary effective March 9, 2023

e. Approve hiring of Certificated/Classified substitute employees

f. Approve hire of Wyntur Henderson as a full-time Temporary Middle School Counselor/School Social Worker for Nelson Avenue Middle School for the remainder of 2022-23 school year

g. Ratify hire of Jeffrey Smith as a Home & Hospital Teacher for Nelson Ave Middle School

h. Ratify hire of Kimberlee Cantwell as a .60 FTE Temporary PASS Teacher at Nelson Avenue Middle School

i. Approve hire of Anastasia Marshall as a probationary full-time Secretary II/Student Support

Services for District Office effective March 20, 2023

j. Approve hire of Elana Baxter as Campus Supervisor at Poplar Avenue Elementary effective March 13, 2023

#### **I. RESIGNATIONS/RETIREMENTS**

a. Accept resignation of Tosha Montoya as Secretary II/Student Support Services effective February 14, 2023 to accept the Information Systems Analyst position

b. Accept resignation of Heather Smith as a Campus Supervisor at Poplar Avenue Elementary effective February 21, 2023

c. Accept retirement of Corinna Brown as a Reading Specialist/EL Intervention Teacher at Poplar Avenue Elementary effective June 2, 2023

d. Accept retirement of Lisa McDonald as a Child Nutrition Cashier/Clerk in the Child Nutrition Department effective June 13, 2023

e. Accept retirement of Antonia Garcia as a Child Nutrition Site Lead in the Child Nutrition Department effective June 30, 2023

f. Accept resignation of Daniel Cumberland as an Associate Preschool Teacher - Special Education, effective March 17, 2023, to accept the Associate Preschool Teacher position at TLC Preschool Toddler Room

g. Accept resignation of Jaclyn Jones as a Campus Supervisor effective March 8, 2023 to accept the Paraeducator III-Activities Supervisor position at Sierra Avenue Elementary

h. Accept resignation of Mark Littleton as a Campus Supervisor at Plumas Avenue Elementary effective February 28, 2023

#### **11. REPORTS TO THE BOARD**

##### **A. Classified (CSEA Union Rep)**

There were no reports from the Classified Union or staff.

##### **B. Certificated (TTA Union Rep)**

There were no reports from the Certificated Union (TTA) or staff.

##### **C. Management**

Tammy Duggan, Principal at Siskiyou Avenue Elementary/Coordinator of Instructional Programs, shared highlights of recent events at Siskiyou Avenue Elementary with students and families. Shared a flyer regarding districtwide Parent's Night Out Art Night. Also, shared an overview of Summer School sessions coming up for the 2023 summer.

Andrew Koster, Director of Maintenance, Operations & Transportation, shared an overview of facilities projects being completed throughout the District, specifically at TLC Preschool. Also gave

an update on Butte County Air Quality Management Department grant contracts and additional HVAC units ordered. Shared plans for a summer painting project at Sierra Avenue Elementary. Gave commendation to Transportation staff & Plumas staff regarding recent evacuation at Plumas Avenue Elementary. Also commended Maintenance department for working tirelessly in the rain to complete projects.

Lisa Cruikshank, Director of Special Projects, gave an overview of GLAD demonstrations at Sierra Avenue Elementary that occurred from Orange County as well as upcoming curriculum training.

Cody Walker, Assistant Superintendent of Business & Operations, shared the district is planning to make Shady Creek available to 6th & 7th grade students who were not able to go due to COVID-19 closures. 175 spots available for 4 days from June 12th-June 15th. Shared overview of portable installation at Poplar Avenue Elementary on East side of campus close to existing Kindergarten building. Met with Architects regarding district multipurpose room. Also meeting with suppliers of outdoor fitness equipment for Nelson Avenue Middle School.

#### **D. Superintendent**

Greg Blake, Superintendent, shared overview of Small School Districts Association (SSDA) conference, an update regarding curriculum sets at school sites and summary of Plumas Avenue recent evacuation.

### **12. NEW BUSINESS**

#### **A. Approve Resolution 22-23-17 on Board Compensation for Missed Meetings**

A motion was made to approve Resolution 22-23-17 on Board Compensation for Missed Meetings.

Motion made by: Mr. Meyer

Motion seconded by: Mr. Lackey

Voting:

Mark Walker - Yes

Darlene Fultz - Yes

Richard Meyer - Yes

Tracell Biddle-Lewis - Yes

Jaymes Lackey - Yes

The motion passed (5-0).

#### **B. Approve Resolution 22-23-18 for the Release of Temporary Certificated Employees**

A motion was made to approve Resolution 22-23-18 for the Release of Temporary Certificated Employees.

Motion made by: Ms. Biddle-Lewis

Motion seconded by: Mrs. Fultz

Voting:

Mark Walker - Yes

Darlene Fultz - Yes

Richard Meyer - Yes

Tracell Biddle-Lewis - Yes  
Jaymes Lackey - Yes

The motion passed (5-0).

**C. Approve 2022-23 2nd Interim Budget**

Comment: Cody Walker, Assistant Superintendent, shared overview of enrollment and demographic study for district for next year through 10 years and trends in neighborhoods to help project where enrollment will be and look at staffing and potential for school boundaries. Historically, ADA (Average Daily Attendance) is 95% but ours has been 92%. Provided overview of the General Fund Revenue Comparison, 22-23 funding uses, General Fund Expense Comparison, General Fund Multi-Year projection, grant funding success, addressing facilities needs, completed projects and projects still needing completion and future facilities plans.

A motion was made to approve 2022-23 2nd Interim Budget.

Motion made by: Mr. Lackey  
Motion seconded by: Mrs. Fultz

Voting:  
Mark Walker - Yes  
Darlene Fultz - Yes  
Richard Meyer - Yes  
Tracell Biddle-Lewis - Yes  
Jaymes Lackey - Yes

The motion passed (5-0).

**D. Adopt Home to School Transportation Services Plan for 2022-2023 school year**

A motion was made to adopt Home to School Transportation Services Plan for 2022-23 school year.

Motion made by: Mr. Meyer  
Motion seconded by: Ms. Biddle-Lewis

Voting:  
Mark Walker - Yes  
Darlene Fultz - Yes  
Richard Meyer - Yes  
Tracell Biddle-Lewis - Yes  
Jaymes Lackey - Yes

The motion passed (5-0).

**13. BOARD COMMENTS**

Mr. Walker expressed appreciation for the awesome job everyone did with the Plumas evacuation. Reminded trustees to check out upcoming events and mark their calendars accordingly.

Mr. Meyer shared condolences for Mr. Greg Branch's family. Thanked everyone for the good work with the Plumas evacuation.

Ms. Biddle-Lewis expressed appreciation for recent conference and feels, compared to other districts who attended this conference, our District is doing great. Also, thanked Cody Walker for his hard work and excellence regarding the budgeting needs of the district.

Mr. Lackey shared excitement for Parent Night Out and plans for Shady Creek Summer program. Shared appreciation for good job with Plumas evacuation.

**14. RECONVENE TO CLOSED SESSION**

The board did not reconvene to Closed Session.

**15. REPORT OF ACTION TAKEN IN CLOSED SESSION**

None.

**16. ADJOURNMENT**

Mr. Walker, Board President, adjourned the regular board meeting at 7:24 p.m.

A handwritten signature in black ink, appearing to read "Mark Walker", is positioned above a horizontal line.

Mark Walker, Board President